



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

JOSH STEIN
GOVERNOR

DANIEL H. JOHNSON
SECRETARY

DATE: April 9, 2026
TO: ME00112 Pre-Bid Meeting Attendees
FROM: Kayla Cooper, EI, Division Contract Engineer
SUBJECT: ME00112 Mandatory Pre-Bid Meeting Minutes

DocuSigned by:
Kayla Cooper
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1:30 PM – Sign in and Introduction of Meeting Attendees

1:32 PM – Draw attention to the following topics within the ME00112 – CIPP Liner Proposal:

- Read proposal Scope
- This is a paper bid contract only and bids must be received within the Century Center office by 2:00pm
- Outline the requirements of the pre-bid meeting that participants are attending today and ensure that they have signed in under the correct company name for bidding purposes.
- Confirmed that all bidders were aware of and could access the Pipe Rehabilitation Manual.
- Contract Time for this ID / IQ contract
 - o Interstate work is restricted to night work only
 - o All other work including shoulder work is to be completed outside of Peak Hour traffic.
- This is a multiple award contract in which more than one bidder can be awarded the contract
- Liquidated Damages will be assessed based on the value of the work order and not based on the value of the contract as a whole
- Payment and Retainage – The assigning office will be the point of contact to address payment for assigned work orders
- No direct payment will be made for mobilization so this cost should be considered and represented in the unit cost for the bid items.

Mailing Address:
NC DEPARTMENT OF TRANSPORTATION
DIVISION 5 CONTRACT OFFICE
1573 MAIL SERVICE CENTER
RALEIGH, NC 27699 - 1573

Customer Service: 1-877-368-4968

Website: ncdot.gov

Location:
1020 BIRCH RIDGE DR., DOOR B6
RALEIGH, NC 27610

1:37 PM – Open the room to discussion, questions, or concerns regarding the proposal:

- Is the Department allowing the use of Thermoform / PVC in lieu of the Cast In Place material?
 - This is being discussed at the Division level and a consensus has not been reached at this time.
- When is the last day for questions regarding the contract to be submitted?
 - Questions should be submitted 7 days before bid opening to allow time for an answer to be reached and any resulting addenda to be created and posted prior to bid opening.

2:00 PM – Meeting Officially Adjourned